



Consulate General of Brazil

Document checklist – application for a business visa

VITEM II – Temporary Visa II

INFORMATION ABOUT THE APPLICANT

Name (as appears in the passport):

Birth date (dd/mm/yyyy):
/ /

Country that issued the passport:

Application number (generated after completion of the online form):

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CHECKLIST

Submit the following documents with your application. Check each box after enclosing the item. This document checklist is individual.

Failure to provide a complete application or the necessary supporting documents will result in return of your application without being processed.

Visa form delivery receipt (RECIBO DE ENTREGA DE REQUERIMENTO – RER)

The RER is generated after you fill out an online form available through <https://scedv.serpro.gov.br/>. It must be signed by the applicant and come on top of all the supporting documentation (stapled).

Passport or “laissez-passer”

Valid for at least 6 (six) months, signed and in good condition.

Photo (measuring exactly 2x2 inches)

One (1) photo of the front face professionally taken against a white or off-white background. Glue it to the RECIBO DE ENTREGA DE REQUERIMENTO. The box between the bar codes is just a placement guide. Do not cut the photo.

Business card

Letter from your company in Canada

For detailed information about this requirement, visit:

[http://vancouver.itamaraty.gov.br/en-us/business_visa_\(vitem_ii\).xml](http://vancouver.itamaraty.gov.br/en-us/business_visa_(vitem_ii).xml)

Letter from the Brazilian company (in Portuguese)

For detailed information about this requirement, visit:

[http://vancouver.itamaraty.gov.br/en-us/business_visa_\(vitem_ii\).xml](http://vancouver.itamaraty.gov.br/en-us/business_visa_(vitem_ii).xml)

Fees (in Canadian dollars)

Paid by certified check or money order only (no cash, credit card or personal checks).

Certified checks or money orders must be made payable to the *Consulate General of Brazil*.

Must include the name of the applicant(s) in the reference line.

Do not staple the certified check or money order to the application.

Prepaid return envelope obtained from Canada Post (for all applications sent by mail)

The only two types of return envelopes that we accept are Priority™ or Xpresspost™ (both from Canada Post) and they must be preaddressed. We do not accept envelopes from other courier companies such as FEDEX, DHL, UPS, to name a few, and we do not accept return envelopes with stamps either.

*** INCLUDE THIS COMPLETED DOCUMENT CHECKLIST WITH EACH APPLICATION PACKAGE ***